भा.कृ.अनु.प. – केन्द्रीय मात्सियकी शिक्षा संस्थान

(यू.जी.सी. अधिनियम 1956 की धारा 3के तहत घोषित विश्वविद्यालय)

काकिनाडा केंद्र, काकिनाडा - ५३३००१

ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION

(A University Established Under Sec. 3 of UGC Act 1956)

KAKINADA CENTRE, KAKINADA - 533001

F. No. CIFE/KKD/Vehicle/2019/   Dated: 22.08.2019

To

Sub: Quotation for Annual Rate Contract for Hiring of Vehicles (Staff Car & Mini Goods Carrier) at ICAR-CIFE, Kakinada Centre – Reg.

Sir/Madam,

      The Officer-In-Charge, ICAR-Central Institute of Fisheries Education, Kakinada Centre, Kakinada – 533001 invites sealed quotations from the reputed and registered firms for Annual Rate Contract for providing different types of AC and non-AC staff cars / vehicles as mentioned in the enclosed annexure. The quotation must reach the undersigned latest by **1.00 PM on 11.09.2019**. The envelopes containing the quotation should be super scribed as **"Rate Contract for Hiring of Vehicles"** and should be addressed to **"The Officer In-Charge, ICAR- Central Institute of Fisheries Education, near old Burmah shell, Beach road, Kakinada-533001"**. The sealed quotation may be deposited in the tender box placed in main office building during office hours or may be sent by speed post; however, the institute shall not be responsible for postal delay.

Type of vehicles required: **SX4, Swift desire, Innova Crysta, Etios, Mini bus (13 Seater) Mini goods carrier (minimum 3 ton loading capacity) and other models.**

Terms & Conditions:

1. The firm should be authorized transport Agency having trade license. Copy of trade license must be enclosed along with quotation failing which quotation shall be rejected.

2. The rate contract will be valid for **one year from the date of issue of work order** and no hike in the rate will be entertained during the contract period.

3. Time and distance should be calculated from ICAR-CIFE campus to and back to ICAR-CIFE campus. No advance shall be paid.

4. Toll tax, parking charge etc. will be paid by the Institute on submission of receipts in support of claim along with the bill; payment will not be made in the absence of such receipts under any circumstances.

भा.कृ.अनु.प. – केन्द्रीय मात्सियकी शिक्षा संस्थान
(यू.जी.सी. अधिनियम 1956 की धारा 3के तहत घोषित विश्वविद्यालय)
काकिनाडा केंद्र, काकिनाडा - ५३३००१
ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION
(A University Established Under Sec. 3 of UGC Act 1956)
KAKINADA CENTRE, KAKINADA - 533001

5. Vehicle provided on hire to the institute should be a commercial vehicle and registered with the transport authority. Driver of such vehicle should have a valid driving license.

6. Payment shall be made on **monthly basis** by e-payment as per rule upon receiving the bill along with duty slips duly certified by the Officer who has used the vehicle, and parking fee, toll tax receipt etc., if any.

7. The firm will have to provide vehicle at a short notice. The itinerary may change en-route on exigency; the bill must be raised as per the actual travel on certification from indenting/travelling official.

8. Cleanliness of vehicles and its condition should be excellent. The driver should be polite, well dressed, and well mannered.

9. The vehicle on requisition should reach the office on time. If the Agency fails to provide the vehicles(s) so requisitioned, on time after receiving the massage, the institute reserves the rights to cancel the contract at any time without assigning any reason whatsoever.

10. The Institute shall not be responsible for any damage done to the vehicle during the period of hiring.

11. The successful bidder will have to pay Security Deposit of **Rs. 10,000/- (Rupees ten thousand only)** in the form of Demand Draft of any nationalized bank in favour of **"The Officer In-charge, ICAR-CIFE, Kakinada Centre, Kakinada"** which will be returnable without interest after satisfactory completion of the contract period.

12. Penalty etc. imposed by traffic police/RTO department will not be paid by this institute. The institute shall also be not responsible for any accident or mishap during the travel.

13. The applicable taxes will be deducted from your bills as per Government of India guidelines.

14. Incomplete quotation, quotation received after due date and time and that not in compliance with the terms & conditions specified herein will be summarily rejected.

15. The agency has to provide/arrange alternative facility for carrying of official in case of breakdown of vehicle on road and any other problems encountered during the travel.

Near old Burma Shell, Beach road, Kakinada – 533 001, Andhra Pradesh
नियर ओल्ड बर्मा शेल्ल, बीच रोड, काकिनाडा – ५३३००१, आन्ध्र प्रदेश

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

Telephone No: 0884 2373602 (OIC)
0884 2379146 (Off)
0884 2376746 (Off)
Fax No: 0884 2373602
Email: kakinada@cife.edu.in / **Website:** www.cife.edu.in

भा.कृ.अनु.प. – केन्द्रीय मात्सियकी शिक्षा संस्थान

(यू.जी.सी. अधिनियम 1956 की धारा 3के तहत घोषित विश्वविद्यालय)

काकिनाडा केंद्र, काकिनाडा - ५३३००१

ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION

(A University Established Under Sec. 3 of UGC Act 1956)

KAKINADA CENTRE, KAKINADA - 533001

16. Bill submitted by the agency should accompany the "Duty slip" depicting out meter/in meter. Total run in km and out time/ in time; total duty period in hours duly signed by the indenting/availing officer.

17. Annual turnover of firm must be minimum of **Rs.1,00,000/-** (Rupees one lakh only) with documentary proof.

18. Preference will be given to firms which have provided/providing vehicles on rate contract basis to reputed Central Govt. Organizations. The institute is not bound to accept the lowest quotation.

19. The tender document should be submitted along with all documentary proof/evidence failing which the tender will be summarily rejected.

20. The Officer-In-Charge, ICAR-CIFE, Kakinada reserves the right to accept/reject any or all quotations received without assigning any reason whatsoever. The incomplete tenders and the tenders in which the prescribed conditions are not fulfilled / incorporated are liable to be rejected.

Yours sincerely,

-Sd-
(OFFICER IN CHARGE)

Near old Burma Shell, Beach road, Kakinada – 533 001, Andhra Pradesh

नियर ओल्ड बर्मा शेल्ल, बीच रोड, काकिनाडा – ५३३००१, आन्द्र प्रदेश

Telephone No: 0884 2373602 (OIC)

0884 2379146 (Off)

0884 2376746 (Off)

Fax No: 0884 2373602

Email: kakinada@cife.edu.in / **Website:** www.cife.edu.in

सर्व शिक्षा अभियान

सब पढ़ें सब बढ़ें